

NORTH HERTFORDSHIRE DISTRICT COUNCIL



20 September 2019

Our Ref Hitchin 01.10.19
Your Ref.
Contact. Hilary Dineen
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To: Members of the Committee: Councillor Ian Albert, Councillor Clare Billing, Councillor Judi Billing MBE, Councillor Val Bryant, Councillor Paul Clark, Councillor Sam Collins, Councillor Elizabeth Dennis-Harburg, Councillor Simon Harwood, Councillor Keith Hoskins MBE, Councillor Mike Hughson, Councillor Martin Stears-Handscomb, Councillor Kay Tart and Councillor Richard Thake

You are invited to attend a

MEETING OF THE HITCHIN COMMITTEE

to be held in the

**WESTMILL COMMUNITY CENTRE,
JOHN BARKER PLACE, HITCHIN SG5 2PG**

On

TUESDAY, 1ST OCTOBER, 2019 AT 7.30 PM

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION
ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

Agenda **Part I**

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 5 MARCH 2019 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 5 March 2019.	(Pages 5 - 16)
3. MINUTES - 18 JUNE 2019 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 18 June 2019.	(Pages 17 - 28)
4. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
5. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
6. PUBLIC PARTICIPATION To receive petitions and presentations from members of the public including: 1. Hitchin Senior Citizens Welfare Committee 2. Keech Hospice 3. Ravidassia Community Centre	
7. HITCHIN BID MANAGER To receive a verbal presentation from the Hitchin BID Manager.	
8. PRESENTATION FROM SETTLE REGARDING THE RE-DEVELOPMENT OF JOHN BARKER PLACE To receive a verbal presentation from Penny Metcalf, settle, regarding the re-development of John Barker Place.	

9. **REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS** (Pages 29 - 70)
REPORT OF THE CHIEF EXECUTIVE
- To outline and report on the outcome of the Review of Polling Districts, Polling Places and Polling Stations consultation following a review required by the Electoral Registration and Administration Act 2013.
10. **ANNUAL UPDATE ON S106 OBLIGATIONS FOR HITCHIN COMMITTEE** (Pages 71 - 94)
REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER
- To provide an annual update on S106 agreements relating to the Hitchin Area
11. **GRANTS & COMMUNITY UPDATE** (Pages 95 - 104)
REPORT OF THE POLICY & COMMUNITY ENGAGEMENT MANAGER
- To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.
12. **WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**
- To receive any verbal reports from Members regarding Ward matters and Outside Organisations.
13. **POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS**
- The Chairman to lead a discussion regarding possible agenda items for future meetings.